

Hakala & Associates, Inc.

Environmental Consultants

March 11, 2004

Ms. Dawn Stevenson
Nassau County Public Services
213 Nassau Place
Yulee, FL 32097

RECEIVED
COUNTY COORDINATORS
OFFICE
04 MAR 18 PM 12:07

Re: 14th Street Mitigation Site
HAI No.: 99-043.4

Dear Dawn:

This letter provides a proposal for Hakala & Associates, Inc. (HAI) to perform wetland mitigation maintenance services for the referenced project. I have not heard any comments from either the St. Johns River Water Management District or the U.S. Army Corps of Engineers since submitting the Fourth Monitoring Report, which usually means they are in agreement with any recommendations for maintenance activities. It would be beneficial to perform the maintenance work at this time before the trees get another season of growth on them. Under this proposal, HAI will perform the following services:

- 1) The willow trees that are crowding out the more desirable vegetation in the restoration areas north of the stormwater pond will be cut down and the stumps will be treated with a herbicide to prevent re-sprouting.
- 2) The slash pine in the restoration area south of the stormwater pond will be thinned out leaving the healthiest pines on approximate 10.0 ft. centers.

Fee: The fixed fee to complete the above services is \$2,825.00. The fee will be invoiced upon completion of the proposed services with payment requested within 30 days.

Limitation of Liability: The only warranty or guaranty made by HAI under this Agreement is that HAI will perform its service using that degree of care and skill ordinarily exercised under similar conditions by reputable members of our profession practiced in the same or similar locality. No other warranty, expressed or implied is made or intended by our proposal or by our oral or written reports.

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Proposal for 14th Street Mitigation Maintenance
March 11, 2004
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Please call me if you have any questions about this proposal. If you find it acceptable, please sign in the space below and return it to me or provide a Purchase Order for the approved services. I will proceed with the proposed services upon receipt of the signed proposal or a Purchase Order. This proposal is valid for a period of 60 days.

Sincerely,



Stephen P. Hakala, CEP
President

Signed

Date

OWNER:

BOARD OF COUNTY COMMISSIONERS
NASSAU COUNTY, FLORIDA



FLOYD VANZANT, CHAIRMAN

ATTEST:



J.M. "CHIP" OXLEY, JR.
ITS: EX-OFFICIO CLERK

APPROVED AS TO FORM BY THE
COUNTY ATTORNEY



MICHAEL S. MULLIN, ESQUIRE

Agenda Request For: April 14, 2004

Department: Capital Projects Administration

Background: Staff has received a proposal from Hakala & Associates, Inc. to perform the recommended wetland mitigation maintenance services for the 14th Street Mitigation site as approved by the Board on January 14, 2004. The fee to perform and oversee the maintenance work required is \$2,825.00.

Financial/Economic Impact to Future Years Budgeting Process or Effect on Citizens: Would have an impact on 03/04 Engineering Services budget.

Action requested and recommendation: Staff requests and recommends that the Board of County Commissioners approve the proposal as submitted by Hakala & Associates for the maintenance services required at the 14th Street Mitigation site. These maintenance services will ensure that Nassau County is complying with the requirements of the Army CORPS and SJRWMD permits.

Is this action consistent with the Nassau County Comprehensive Land Use Plan? N/A

Funding Source: Engineering Services Fund – Professional Services Account # 03420541-531000. A budget transfer has been prepared transferring \$2,825.00 from account 03420541-549083 Central Cashiering Allocation to 03420541-531000 Professional Services. Funding for central cashier will be covered in its entirety by the Building Department.

ok, while they stay with Cathy Lewis 4/8/04
Reviewed by:

Department Head 

Legal

Finance

~~Chairman~~ Administrator: *G. Vanrent verbal approval 4/7/04 GLO*

N

Agenda Request For: January 14, 2003

Department: Capital Projects Administration

Background: Staff has received the fourth mitigation monitoring report from Hakala & Associates for the 14th Street Mitigation area. Conclusions and recommendations based on the field assessment are outlined in Section 4.0 of the report. This report needs to be forwarded to the Army Corps of Engineers and the St. Johns River Water Management District for review and comment.

Financial/Economic Impact to Future Years Budgeting Process or Effect on Citizens: Submitting report to regulatory agencies will not have an impact on the budget. However, any corrective actions required by the agencies will require funding.

Action requested and recommendation: Staff requests approval to submit a letter to Hakala & Associates authorizing Mr. Hakala to submit the report to the affected regulatory agencies.

Is this action consistent with the Nassau County Comprehensive Land Use Plan? N/A

Funding Source: N/A

Reviewed by:

Legal

Finance

Committee

Joseph Vanzant

APPROVED

DATE 1/14/04

CV

Budget Transfer Request

Requesting Dept: Engineering Services Fund: 103 Co. Transp Transfer # _____

Requested By: Pam Stalvey Date: 4/8/2004

Purpose: To cover expenses for maintenance work to be performed at the 14th Street
Mitigation site. Expenses were not anticipated nor budgeted for this year. Building
Department will be covering all Central Cashier expenses.

	Acct. Number	Acct. Description	Amount	Available Balance	Fin. Serv. Use Only
Transfer:					Verified Available
From:	<u>03420541-549083</u>	<u>Central Cashiering Alloc.</u>	<u>\$ (3,000.00)</u>	<u>\$ 3,000.00</u>	
To:	<u>03420541-531000</u>	<u>Professional Services</u>	<u>\$ 3,000.00</u>	<u>\$ 6,200.00</u>	
From:	_____	_____	_____	_____	
To:	_____	_____	_____	_____	
From:	_____	_____	_____	_____	
To:	_____	_____	_____	_____	
From:	_____	_____	_____	_____	
To:	_____	_____	_____	_____	
From:	_____	_____	_____	_____	
To:	_____	_____	_____	_____	
From:	_____	_____	_____	_____	
To:	_____	_____	_____	_____	
From:	_____	_____	_____	_____	
To:	_____	_____	_____	_____	

Approved By: BOCC: *Joseph Vanzant* Clerk of Courts: *[Signature]*
 Date: 4-14-04 Date: 4-14-04

Financial Services Use Only

Action Completed: _____
 Signature/Date: _____

04/07/2004
15:26:13

BOARD OF COMMISSIONERS
YEAR-TO-DATE BUDGET REPORT

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FOR 2004 99

103	CNTY TRANSPORTATION FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED

103 CNTY TRANSPORTATION FUND								

03420541 ENGINEERING SERVICES								

03420541	512000 REGULAR SALARIES AND WAGES	510,160	51,065	561,225	241,849.91	.00	319,375.09	43.1%
03420541	512001 SALARIES-FEMA	0	0	0	.00	.00	.00	.0%
03420541	514000 OVERTIME	5,000	900	5,900	1,147.37	.00	4,752.63	19.4%
03420541	514001 OVERTIME-FEMA	0	0	0	.00	.00	.00	.0%
03420541	521010 FICA TAXES	31,940	3,665	35,605	14,734.30	.00	20,870.70	41.4%
03420541	521020 MEDICARE TAXES	7,470	857	8,327	3,445.99	.00	4,881.01	41.4%
03420541	522000 RETIREMENT	43,067	5,244	48,311	17,957.56	.00	30,353.44	37.2%
03420541	523010 LIFE & HEALTH INSURANCE	35,806	6,934	42,740	22,537.83	.00	20,202.17	52.7%
03420541	524010 WORKERS' COMPENSATION	10,188	3,000	13,188	.00	.00	13,188.00	.0%
03420541	525000 UNEMPLOYMENT COMPENSATION	0	7,150	7,150	6,325.00	.00	825.00	88.5%
03420541	531000 PROF SERVICES *	0	5,350	5,350	-850.00	.00	6,200.00	15.9%
03420541	531016 PROF SVCS - JUMPSTART GIS	0	0	0	100,269.40	.00	-100,269.40	.0%
03420541	531028 NEFRPC-TRAFFIC ASSESSMENTS	0	0	0	.00	.00	.00	.0%
03420541	531031 EMPLOYEE PHYSICALS	240	0	240	.00	.00	240.00	.0%
03420541	531035 DRUG TESTING	144	0	144	.00	.00	144.00	.0%
03420541	531201 PROF SERVICES-ATTORNEY	0	0	0	.00	.00	.00	.0%
03420541	531400 PROF SVC-ENGINEER	0	47,782	47,782	.00	.00	47,782.00	.0%
03420541	531402 PROF SERVICES-SURVEY	10,000	-5,350	4,650	4,650.00	.00	.00	100.0%
03420541	531404 PROF SVC-CH.177 PLATT REVI	0	0	0	.00	.00	.00	.0%
03420541	531407 SJRWMD-WAV PROGRAM	0	0	0	.00	.00	.00	.0%
03420541	531409 PROF SRVCS-USGS	0	11,560	11,560	.00	.00	11,560.00	.0%
03420541	531413 DRAINAGE STUDY-U.S. CORPS	0	0	0	.00	.00	.00	.0%
03420541	534000 OTHER CONTRACTUAL SERVICES	300	30	330	206.68	.00	123.32	62.6%
03420541	534011 CAFETERIA PLAN BENEFITS ST	0	0	0	.00	.00	.00	.0%
03420541	534101 CONTRACT SERVICE-R & G	0	0	0	.00	.00	.00	.0%
03420541	540000 TRAVEL & PER DIEM	5,000	0	5,000	1,305.96	.00	3,694.04	26.1%
03420541	541000 COMMUNICATIONS/FREIGHT	12,900	1,475	14,375	5,764.75	.00	8,610.25	40.1%
03420541	541020 POSTAGE	1,000	338	1,338	291.53	.00	1,046.47	21.8%
03420541	541040 COMMUNICATIONS-COMPUTER	0	0	0	.00	.00	.00	.0%
03420541	541041 COMPUTER SERVICE	0	0	0	.00	.00	.00	.0%
03420541	543000 UTILITY SERVICES	7,850	1,300	9,150	4,472.56	.00	4,677.44	48.9%
03420541	543040 UTILITIES-TRAFFIC CONTROL	0	12,702	12,702	5,350.19	.00	7,351.81	42.1%
03420541	544000 RENTALS/LEASES	1,500	1,100	2,600	655.97	.00	1,944.03	25.2%
03420541	544030 RENTAL/LEASES-CULLIGAN	0	0	0	.00	.00	.00	.0%
03420541	545000 INSURANCE	6,227	1,781	8,008	1,294.00	.00	6,714.00	16.2%
03420541	546000 REPAIRS & MAINTENANCE	2,500	129	2,629	1,673.44	.00	955.56	63.7%
03420541	546020 MAINTENANCE SERVICE CONTRA	2,000	733	2,733	794.94	.00	1,938.06	29.1%
03420541	546560 R&M-TRAFFIC SIGNALS/SIGNS	0	3,000	3,000	.00	231.83	2,768.17	7.7%

FOR 2004 99

103	CNTY TRANSPORTATION FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
03420541	547000 PRINTING & BINDING	1,000	0	1,000	63.00	.00	937.00	6.3%
03420541	549000 OTHER CURRENT CHGS	120	270	390	176.67	.00	213.33	45.3%
03420541	549002 ADVERTISING	3,500	555	4,055	1,670.44	.00	2,384.56	41.2%
03420541	549081 BACKGROUND CHECK	350	0	350	.00	.00	350.00	.0%
03420541	549082 RECEPTIONIST ALLOCATION	0	0	0	.00	.00	.00	.0%
03420541	549083 CENTRAL CASHIERING ALLOCAT *	3,000	0	3,000	.00	.00	3,000.00	.0%
03420541	551000 OFFICE SUPPLIES	3,750	380	4,130	1,206.88	.00	2,923.12	29.2%
03420541	552000 MISCELLANEOUS SUPPLIES	2,200	400	2,600	283.54	.00	2,316.46	10.9%
03420541	552020 GAS, OIL & LUBRICANTS	7,000	800	7,800	3,133.57	.00	4,666.43	40.2%
03420541	552022 SIGNAL MATERIALS	0	3,500	3,500	.00	.00	3,500.00	.0%
03420541	552040 SMALL TOOLS	750	75	825	.00	.00	825.00	.0%
03420541	552051 SAFETY APPAREL	0	150	150	.00	.00	150.00	.0%
03420541	552110 CAD MAPPING SYSTEM	500	2,500	3,000	1,591.00	.00	1,409.00	53.0%
03420541	552640 EQUIPMENT <\$750	2,500	1,021	3,521	546.00	.00	2,975.00	15.5%
03420541	552649 EQUIP <\$750-CAD/GPS SYSTEM	500	0	500	.00	.00	500.00	.0%
03420541	554000 DUES/SUBSCRIP/TRAINING	5,000	40	5,040	3,340.60	.00	1,699.40	66.3%
03420541	554022 TRAINING-GPS SYSTEM	0	0	0	.00	.00	.00	.0%
03420541	564000 EQUIPMENT	8,000	0	8,000	.00	.00	8,000.00	.0%
03420541	564001 EQUIP \$5000 OR GREATER	0	0	0	.00	.00	.00	.0%
03420541	564021 CAD MAPPING SYSTEM	2,500	-2,500	0	.00	.00	.00	.0%
03420541	564022 GPS SURVEYING SYSTEM	0	0	0	.00	.00	.00	.0%
03420541	581007 SJRWMD-WAV PROGRAM	10,000	0	10,000	.00	.00	10,000.00	.0%
	TOTAL ENGINEERING SERVICES	743,962	167,936	911,898	445,889.08	231.83	465,777.09	48.9%
	TOTAL CNTY TRANSPORTATION FUND	743,962	167,936	911,898	445,889.08	231.83	465,777.09	48.9%
	TOTAL EXPENSES	743,962	167,936	911,898	445,889.08	231.83	465,777.09	
	GRAND TOTAL	743,962	167,936	911,898	445,889.08	231.83	465,777.09	48.9%